Minutes

(Pursuant to the Open Meetings Act, notification of this meeting was posted on the entrance to the Mackinac Bridge Authority Administration Building, St. Ignace, Michigan, the Michigan Department of Transportation Van Wagoner Building, Lansing, Michigan, on the Mackinac Bridge Authority website, shared on the Mackinac Bridge Authority Twitter page, and a press release was sent statewide more than eighteen hours prior to the meeting.)

Members present: Ms. Amy L. Trahey, Finance Committee Chair
   Mr. Kirk T. Steudle
   Mr. William G. Milliken, Jr.

Also present:  Mr. Patrick F. Gleason – Mackinac Bridge Authority
   Ms. Tricia Kinley – Mackinac Bridge Authority
   Ms. Caroline Cheeseman – Mackinac Bridge Authority
   Mr. Paul C. Ajegba, Director – Michigan Department of Transportation
   Ms. Rachael Eubanks, State Treasurer – Mackinac Bridge Authority
   Ms. Kim Nowack, Executive Secretary – Mackinac Bridge Authority
   Ms. Kathleen Gleeson, Attorney General in Charge – MDOT
   Mrs. Camille Hansen, Chief Financial Officer – Mackinac Bridge
   Mrs. Julie Neph, Chief Engineer – Mackinac Bridge
   Mr. Cole Cavalieri, Assistant Engineer – Mackinac Bridge
   Mr. Kipp Vaughn, Office Manager – Mackinac Bridge
   Mrs. Melissa DeKeyser, Secretary – Mackinac Bridge
   Mr. Woody Tyler – Michigan Department of Treasury
   Mr. James Lake, Communications Representative – MDOT
   Ms. Monica Monsma, Public Involvement Specialist – MDOT

Mr. Gleason called the meeting to order at 9:14 a.m. The delayed start was due to video connection difficulties.

Committee Member Appointment
Mr. Gleason announced that two new members had been appointed to the Authority since the last meeting, and that new Finance Committee assignments needed to be made. As the board Chair, Mr. Gleason appointed Ms. Amy L. Trahey as the Finance Committee Chair, and appointed Mr. Kirk T. Steudle and Mr. William G. Milliken, Jr. to the Finance Committee. He then turned the Finance Committee meeting over to the Chair, Ms. Amy L. Trahey.

Approval of Agenda
A motion to approve the agenda as presented was made by Mr. Steudle with support from Mr. Milliken.

There was no public comment on action items, however, public comment was accepted during the Livestream and YouTube broadcast, and by special email address prior to the meeting.
Treasury Update
Investment Update
Mr. Woody Tyler discussed the Mackinac Bridge Authority’s current allocation and estimated
income in the portfolio, outlook for bond returns and bridge spending needs. Mr. Tyler reported
that the Mackinac Bridge Authority’s overall performance return was 8.8% for the twelve-month
period ending March 31, 2020.

Economic Report
Mr. Woody Tyler discussed the global and U.S. economy and the U.S. and Michigan
unemployment rates.

Ms. Trahey asked to return to the approval of agenda action item and asked for a vote on the
motion to approve the agenda. Ms. Trahey, Mr. Steudle and Mr. Milliken all voted in favor of
approving the agenda.

Traffic and Revenues During the Pandemic
Ms. Nowack discussed that March 2020 traffic is down 24.1% and revenue is down 14.4%
compared to traffic and revenue from March 2019. April 2020 traffic is down 62.7% and
revenue is down 46.5% compared to April 2019 traffic and revenue. May 2020 traffic is down
37.1% and revenue is down 32.5% compared to May 2019 traffic and revenue. June 2020 traffic
is down 18.5% and revenue is down 16.8% compared to June 2019 traffic and revenue. For July
1st through July 8th, 2020 traffic is down 13.9% and revenue is down 10.7% compared to 2019.
The traffic and revenue figures for June and July are unaudited.

Repayment of Advances
Mrs. Hansen stated that the repayment of advances in 2019 was $1,000,000.00 and that staff
recommended a repayment of $250,000 for 2020 due to the decrease in traffic resulting from the
stay at home order. Mr. Steudle made a motion to approve the 2020 repayment of $250,000 with
support from Mr. Milliken. Ms. Nowack called the roll and Ms. Trahey, Mr. Steudle and Mr.
Milliken all voted in favor of the motion.

Budget Amendments for Fiscal Year 2020
Ms. Nowack discussed the five (5) budget amendments for fiscal year 2020. Staff is asking to
delay the purchase of deck grating materials until 2021 reducing the budget by ($250,000), a
budget decrease of ($229,000) for the cancellation of the 2020 annual bridge walk event,
delaying the purchase of two (2) compressors until 2021 reducing the budget by ($115,000), the
decreased repayment of advances in the amount of ($750,000) and the ($2,000,000) decrease in
the deck study due to a $500,000 cost savings and moving the rest of the budgeted item to 2021.
The fiscal year budget amendments totaled ($3,344,000). Mr. Steudle made a motion to approve
the proposed budget amendments as presented with support from Mr. Milliken. Ms. Nowack
called the roll and Ms. Trahey, Mr. Steudle and Mr. Milliken all voted in favor of the motion.

Fiscal Year 2021 Budget
Ms. Hansen provided an overview of the fiscal year 2021 budget and discussed that the budget is
based off the business plan and an anticipated normal traffic year. Ms. Hansen discussed budget
changes in operating revenue, repayment of advances, traffic and revenue, a 3% wage and
benefits increase, moving the payment of the deck study and contracted bridge painting, and
purchase of the reach-all, air compressors and mobile vehicle hoist to fiscal year 2021. Mr.
Steudle asked that the budget be recalculated based on more conservative traffic predictions with
pending equipment purchases listed by quarter and reviewed again at the fall meeting. Ms.
Hansen offered to present a prioritized equipment purchasing schedule at the fall meeting. Mr. Steudle made a motion to approve the fiscal year 2021 budget as presented with support from Mr. Milliken. Ms. Nowack called the roll and Ms. Trahey, Mr. Steudle and Mr. Milliken all voted in favor of the motion.

There were no other items or public comment, however, public comment was accepted during the Livestream and YouTube broadcast, and by special email address prior to the meeting.

Mr. Steudle moved to adjourn at 10:28 a.m. with support from Mr. Milliken. Ms. Nowack called the roll and Ms. Trahey, Mr. Steudle and Mr. Milliken all voted in favor of the motion.